

CROWLEY, LOUISIANA

APRIL 8, 2008

THE ACADIA PARISH POLICE JURY met on the above date at 6:30 p.m., in the Police Jury Meeting Room, Courthouse Building, Crowley, Louisiana, in regular session with the President, A. J Credeur, presiding. At the request of the President, a moment of silence was offered and the Pledge to the Flag was recited in unison. The roll was called and final attendance was recorded as follows:

THOMAS BENOIT
A J BROUSSARD
A J CREDEUR
FELTON MOREAU
JOHN QUEBODEAUX
KERMIT RICHARD
THOMAS SONNIER
ALTON STEVENSON

A motion was offered by Mr. John Quebodeaux, seconded by Mr. Thomas Sonnier, and unanimously carried to add Karla Cormier & Associates to the agenda and remove item #7, Mr. Don Menard, from the agenda.

A motion was offered by Mr. John Quebodeaux, seconded by Mr. Kermit Richard and carried, to dispense with the reading of the Minutes of the March 12, 2008, Regular Meeting and April 1, 2008, Special Meeting.

RESOLUTION

BY MESSRS: A J BROUSSARD AND KERMIT MILLER

BE IT RESOLVED: by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby appoint MRS. CHARLOTTE JEFFERS and MRS. FRANCIS BIHM to the Acadia Parish Convention & Visitor's Commission for a one year term effective April, 2008.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A J CREDEUR
PRESIDENT

The following Resolution was offered by Mr. John Quebodeaux, seconded by Mr. Felton Moreau and carried:

RESOLUTION

A RESOLUTION ENDORSING LEGISLATION TO AMEND R.S. 47:302.22 CHANGING THE NAME TO WHICH THE ACADIA PARISH VISITOR ENTERPRISE FUND IS PAYABLE TO ACADIA PARISH CONVENTION AND VISITORS COMMISSION WITH REVENUES TO BE USED FOR THE PURPOSE OF ADVERTISING, PROMOTION AND PUBLICATION OF INFORMATION PERTAINING TO ACADIA PARISH, LOUISIANA TOURISM.

WHEREAS, the Louisiana Legislature, at its 1995 Regular Session, adopted legislation (ACT No. 47) authorizing a dedication of hotel occupancy taxes relative to certain proceeds of the state sales tax on hotel occupancy in Acadia Parish, **and**

WHEREAS, the ACADIA PARISH CONVENTION AND VISITORS COMMISSION wishes to change the name of the payable of these proceeds and appropriation from Acadia Parish Police Jury to ACADIA PARISH CONVENTION AND VISITORS COMMISSION, the ultimate recipient of the proceeds since the act was passed by the legislature, **and**

WHEREAS, the ACADIA PARISH CONVENTION AND VISITORS COMMISSION through its Board of Directors have agreed that in order to simplify the delivery of the proceeds to the proper party, this request is necessary.

THEREFORE, BE IT RESOLVED by the Acadia Parish Police Jury in regular session duly convened on this the 8th day of April, 2008, does hereby endorse legislation amending RS 47:302.22 authorizing the name of the payable on remittances due from the Acadia Parish Visitors Enterprise Tax Fund to ACADIA PARISH CONVENTION AND VISITORS COMMISSION.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A. J. CREDEUR
PRESIDENT

RESOLUTION

BY MESSRS: ALTON STEVENSON AND A J BROUSSARD

BE IT RESOLVED by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby empower, authorize and direct the President to enter into a revised contract with Karla Cormier & Associates, for grant writing and administration.

BE IT FURTHER RESOLVED that the contract is to include a 90 day opt out clause and is for a two year period.

YEAS: Alton Stevenson, A. J. Broussard, Kermit Richard, John Quebodeaux, Cade Benoit and Felton Moreau.

NAYS: Thomas Sonnier.

ABSENT: None.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A J CREDEUR
PRESIDENT

RESOLUTION

BY MESSRS: THOMAS SONNIER AND CADE BENOIT

BE IT RESOLVED by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby appoint MRS. EVELYN JULIAN to the Acadia Parish Planning Commission to fill the expired term of Mr. Romel Charles effective April, 2008.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A. J. CREDEUR
PRESIDENT

RESOLUTION

BY MESSRS: KERMIT RICHARD AND FELTON MOREAU

BE IT RESOLVED by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby appoint MR. PHILIP MYERS to the Acadia Rice Arena Facility Committee for a two year term effective April, 2008.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A. J. CREDEUR
PRESIDENT

RESOLUTION

BY MESSRS: CADE BENOIT AND FELTON MOREAU

BE IT RESOLVED by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby appoint MR. ROGER BOUDREAUX to the Acadia-St. Landry Hospital Service District to fill the unexpired term of Mr. Frank Cormier effective April, 2008.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A J CREDEUR
PRESIDENT

RESOLUTION

BY MESSRS: CADE BENOIT AND KERMIT RICHARD

BE IT RESOLVED by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby appoint MR. JOHN STANFORD to the Bayou Plaquemine & Wikoff Drainage District to fill the expired term of Mr. Thomas Thibodeaux effective April, 2008.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A. J. CREDEUR
PRESIDENT

RESOLUTION

BY MESSRS: CADE BENOIT AND KERMIT MILLER

BE IT RESOLVED: by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby appoint MR. JEFF FONTENOT to Acadia Fire Protection District #6 to fill the unexpired term of Douglas Cormier effective April, 2008.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A J CREDEUR
PRESIDENT

The following Resolution was offered by Mr. John Quebodeaux, seconded by Mr. Alton Stevenson, and carried:

RESOLUTION

WHEREAS, the Louisiana Constitution requires that any general severance tax levied by the State of Louisiana be divided between the State and local governments, with 80% going to the State and the remaining 20% being returned to the parishes where the resource was produced; and

WHEREAS, this provision was written to insure that local communities would receive an adequate portion of any resource revenues raised as a result of mineral production in their localities, and to compensate them for the additional demands that natural resource industries place on local services and local infrastructure such as roads, bridges, drainage, etc.; and

WHEREAS, the Constitution further provides that the state severance tax shall be the only severance tax levied on minerals, and it prohibits the local governments from levying such a tax; and

WHEREAS, the local distribution to the parishes is further limited by a cap of \$850,000 per Parish per year; and

WHEREAS, based on data available from the State for the 2006-2007 fiscal year, nearly fifty percent of the parishes - 30 of 64 - are currently restricted by the severance tax cap; and

WHEREAS, approximately \$12.7 million in severance taxes were collected in Acadia Parish during the State's 2006-2007 fiscal year, and the \$850,000 received by the Parish in severance taxes represented a meager three percent (6.5%) of the total.

THEREFORE, BE IT RESOLVED by the Acadia Parish Police Jury duly convened this 8th day of April, 2008, that it does hereby support legislative approval of raising the severance tax base from \$850,000 to \$2,850,000 for the disbursement of severance tax revenues from oil and gas for the parishes which are currently capped under the present structure.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Acadia Parish Legislative Delegation and the Louisiana Police Jury Association.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A. J. CREDEUR
PRESIDENT

A motion was offered by Mr. Alton Stevenson, seconded by Mr. Kermit Richard, and carried to accept the following recommendations of the Building & Grounds Committee:

1. To accept the proposal submitted by Johnson Controls, Inc., in the amount of \$64,000.00 for one York Chiller replacement and further recommends that the extended compressor parts warranty in the amount of \$2,500 be included.

2. To accept the proposal of Patio Center, Inc., in the amount of \$2,306.00 for labor and material to fabricate and install new cover for Courthouse awning.
3. To authorize Russell Tucker to paint the Courthouse flagpole subject to the approval of Release and Indemnity Agreement by Parish Attorney, Doug Wimberly.

A motion was offered by Mr. John Quebodeaux, seconded by Mr. Alton Stevenson, and carried to accept the following recommendations of the Road & Bridge Committee:

1. To call a public hearing regarding the closing and relocation of railroad crossings in District #3.
2. To authorize the purchase of herbicides at the higher prices provided the proper purchasing procedures are followed.
3. To authorize drainage projects at a cost of \$27,363.44.
4. To change the working hours at the Branch, Crowley and Iota Barns to 7:00 a.m. to 3:30 p.m. with a half-hour lunch break.
5. To authorize the President to execute Changer Order #2 for Hidden Heritage Subdivision in the amount of \$4,350.00.

A motion was offered by Mr. Alton Stevenson, seconded by Mr. Felton Moreau, and carried to accept the recommendation of the Finance Committee:

RESOLUTION

BY MESSRS: ALTON STEVENSON AND FELTON MOREAU

BE IT RESOLVED: by the Acadia Parish Police Jury in regular session duly convened this 8th day of April, 2008, does hereby authorize the President and Secretary to advertise in the Official Journal of the Parish for the following purchases and/or services:

Gravel	Lubricants
Grader Blades	Lumber
Concrete Pipe	Expanded Clay Aggregate
Cold Mix	Emulsified Asphalt
Corrugated Metal Pipe	Corrugated Metal Arch Pipe
Herbicide	Contract Labor
Sand	Limestone
White Goods	Fuel
Crushed Concrete	Limestone/Asphalt Mix
Mosquito Control Chemicals	

BE IT FURTHER RESOLVED that sealed bids will be received by the Administrative Office of the Acadia Parish Police Jury until 10:00 A.M., on Friday, May 9, 2008.

BE IT FURTHER RESOLVED that the Police Jury reserves the right to reject any and all bids or to accept any bid(s) which in the opinion of the Jury will be to the best interest of the Parish of Acadia.

ADOPTED: APRIL 8, 2008

ATTEST:

/s/ Terry L. Lacombe
TERRY L. LACOMBE
SECRETARY-TREASURER

/s/ A. J. Credeur
A. J. CREDEUR
PRESIDENT

A motion was offered by Mr. Cade Benoit, seconded by Mr. Kermit Richard, that all bills be approved for payment. Motion carried.

A motion was offered by Mr. Cade Benoit, seconded by Mr. Thomas Sonnier, and carried to accept the following as duties of the Secretary-Treasurer:

SUMMARY

This is highly responsible, professional and administrative work in directing the activities of all departments and divisions under the authority of the Police Jury as well as assisting the Police Jury in the formulation stages of the policy and procedure establishment process.

The Secretary/Treasurer has overall responsibility of representing the Police Jury and the Parish for day-to-day activities and coordinating all Parish departmental activities by furnishing guidance and assistance and by reporting to the Police Jury at called meetings and on a basis as required by the President of the Police Jury to keep him/her fully informed of the status of the various departments, budgets and programs of the Police Jury.

Work involves responsibility for directing and supervising the work of professional, technical and clerical personnel engaged in all activities of the Police Jury system. Work is performed with broad technical discretion including making budgetary purchases not to exceed \$25,000.00.

Particular attention is given to administrative matters concerning any intergovernmental programs with which the Police Jury is involved as well as the overall direct administration of the annual parish budget process.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Responsible for the administration of the budget process as well as the review and monitoring of all departmental or division budgets.

Serve as representative of the Police Jury when necessary.

Structure administrative organization and hire appropriate personnel to conduct the necessary business of the Parish.

Analyze and prepare detailed reports on any phase of departmental activity, including recommendations for revising procedures to improve various department operations.

Prepare or approve memoranda and directives informing the staff relative to administrative decisions and matters of Police Jury and departmental policy.

Confer with division and department heads regarding questions and problems that arise outside of or different from the routine procedure of the various offices.

Plan and supervise special projects for the Police Jury as requested.

General responsibility for administering all contracts, construction and otherwise, for the Police Jury.

Direct professional, subprofessional, and technical employees in the formulation, modification, and design of a variety of projects and policies.

Generally responsible for coordinating the effective operation of all Parish programs and budgets and assist department heads in carrying out their regular function of efficiently operating their department.

Must be prepared to report on activities of any department.

Thorough knowledge of all Parish budgets, Parish finances, bonding procedures and accounting procedures in general.

The person responsible for preparation of agendas and for preparing and recording the official proceedings or minutes of the Police Jury, maintaining the body's official records and taking care of its correspondence is the Police Jury Secretary.

Assist in preparation of agendas for all Police Jury special, regular, or committee meeting.

Furnish guidance and assistance to the Police Jury and most particularly to the President of the Police Jury, insofar as the overall operation of the Police jury, including providing any explanation or information that may be requested by the Police Jury on any subject matter in the form of reports for committee meetings or Police Jury meetings.

Work closely with the State Legislators and the State Police Jury Association to keep abreast of proposed legislation as it relates to the Parish.

Delegate any of the responsibilities outlined herein to subordinates when and where feasible.

SUPERVISORY RESPONSIBILITIES

Responsible for the overall direction of the activities of all departments and divisions under the authority of the Acadia Parish Police Jury. Is responsible for the overall direction, coordination, and evaluation of the Police Jury agencies. Carries out supervisory responsibilities in accordance with the Parish's policies and applicable laws. Responsibilities include furnishing guidance and assistance; interviewing and hiring appropriate personnel; informing staff of administrative decisions and matters of policy; addressing complaints and resolving problems including but not limited to terminations according to personnel policy.

Mr. Glenn Stokes with MCCI gave a brief report on the Interim Mosquito Control Program.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE MEETING, THE MOTION WAS OFFERED DULY SECONDED, THAT THE MEETING ADJOURN UNTIL THE NEXT REGULARLY SCHEDULED MEETING OF MAY 13, 2008, AT THE HOUR OF 6:30 P.M.

SECRETARY-TREASURER

PRESIDENT