

**CROWLEY, LOUISIANA**

**MARCH 12, 2013**

THE ACADIA PARISH POLICE JURY met on the above date at 6:30 p.m., in the Police Jury Meeting Room, Courthouse Building, Crowley, Louisiana, in regular session with the President, A. J. Broussard, presiding. At the request of the President, a prayer was offered and the Pledge to the Flag was recited in unison. The roll was called and final attendance was recorded as follows:

ALTON STEVENSON  
A J BROUSSARD  
JULIE BORILL  
DALE TRAHAN  
JIMMIE PELLERIN  
A. J. CREDEUR  
DAVID SAVOY  
ROBERT GUIDRY

A motion was offered by Mr. Jimmie Pellerin, seconded by Mr. Robert Guidry and carried, to dispense with the reading of the Minutes of the regular meeting held February 13, 2013 and the special meeting held March 7, 2013 and approve them as written.

A motion was offered by Mr. A. J. Credeur, seconded by Mr. Dale Trahan and carried unanimously, to make the following revisions to the agenda:

1. To add an item to the agenda to authorize the holding of a public hearing on April 9, 2013, at 6:00 P. M., Police Jury Meeting Room, Courthouse Bldg, Crowley, LA, to obtain views on the housing and community development needs of the Parish and to discuss the submission of an application for funding under the State of Louisiana FY 2014-2015 LCDBG Program as item 4a.
2. To add an item to the agenda to discuss complaints regarding carbide propane guns and to authorize the holding of a public hearing to discuss proposed changes to the Noise Ordinance to regulate the operating hours of carbide propane guns throughout the parish as item 4b.
3. To address item 22d before item 22c and add Schultz Road to the roads to be considered for striping on item 22d.

A motion was offered by Mr. A. J. Credeur, seconded by Mr. Robert Guidry and carried, to authorize the holding of a public hearing on April 9, 2013, at 6:00 P. M., Police Jury Meeting Room, Courthouse Bldg, Crowley, LA, to obtain views on the housing and community development needs of the Parish and to discuss the submission of an application for funding under the State of Louisiana FY 2014-2015 LCDBG Program

A motion was offered Mr. A. J. Credeur, seconded by Mrs. Julie Borill and carried, to hold a Special Meeting on Thursday, March 14, 2013 at 1:00 P.M. to adopt an emergency ordinance to regulate the operating hours of the carbide propane guns throughout Acadia Parish.

Discussion was held regarding changes to be made to Subdivision Ordinance # 761.

Mr. Jason Gossen, chairman of the Acadia Parish Planning Commission, addressed the Police Jury regarding the request of the Planning Commission to amend Subdivision Ordinance # 761.

A motion was offered by Mr. A. J. Credeur seconded by Mr. David Savoy and carried, that the Police Jury introduce the following proposed Ordinance regarding subdivisions and authorize the calling of public hearing to receive comments on the proposed changes. Mr. Alton Stevenson opposed.

## ORDINANCE #

An ordinance correcting and amending Subdivision Ordinance #761. The Subdivision Ordinance is hereby amended as follows.

For the purpose of identifying changes to the Subdivision Ordinance all deletions from the original ordinance or indicated by ~~dashed lines through such words~~ and all additions or indicated by underlining such additions.

### ACADIA PARISH "SUBDIVISION REGULATIONS"

Regulations governing the subdivision or resubdivision of lands within Acadia Parish into lots or plots for building or dwelling site; providing for submission and approval of maps or plats for such subdivision or resubdivision; providing for certain minimum improvements; providing for the enforcement of the regulations herein set forth; providing penalties for violation of these regulations.

#### I. DEFINITIONS

For the purpose of these regulations, certain terms and words used herein are as defined:

- A. "Alley" means a dedicated servitude which is not less than twenty (20) feet in width to provide access to the rear or side of properties abutting on a street.
- B. "Alley, Service Way" or any other similar designation all mean the same for the general purpose of these regulations.
- C. "Accessory Structure means any structure in addition to a mobile home, including attachments and appurtenances on a mobile home space.
- D. "Base Flood" means the flood having a one percent chance of being equaled or exceeded in any given year.
- E. "Construction Plans" means composite set of drawings adequate in detail to assure proper construction of proposed improvements.
- F. "Cul-de-sac" means a short street having one end open to traffic and being terminated at the other end by a vehicular turn-around.
- G. "Easement" means a grant by the owner for the use of a strip of land by others for specific purposes.
- H. "Engineer" means a qualified, professional engineer licensed in the State of Louisiana.
- I. "Engineering Review Agency" means a registered professional engineer or engineers employed by or contracted for by Acadia Parish Police Jury and charged with making all engineering recommendations to the governing body.  
An Engineer designing a given subdivision shall not be designated to review plans prepared by his firm.
- J. "Health Authority" means the Parish Health Unit, acting for and under the authority of the Louisiana Health and Human Resources Administration, Division of Health. Department of Health and Hospitals - Office of Public Health. (OHH-OPH)
- K. "Mobile Home Park" means any tract of land developed or used for the purpose of accommodating five (5) or more ~~mobile homes~~ livable units as single-family dwellings, where a charge is made for such accommodations, in which there will be no transfer of title to the land or in

which the streets and other improvements may or may not be dedicated for public use.

- L. "Mobile Home Space" means a parcel of land for the placement of one (1) mobile home within a mobile home park, including such open spaces as are arranged and designed to be used with the mobile home.
- M. "Owner" means any person, firm or corporation owning lands proposed for subdivision into lots or plots for building or dwelling sites.
- N. "Permittee" means any person, persons, agency applying to the Planning Commission for dedication of streets and drainage servitude to the Acadia Parish Police Jury.
- O. "Planning Commission" means the Acadia Parish Planning Commission.
- P. "Planning Staff" means the staff or planning staff and may consist of professional and/or non professional personnel employed by the Commission to carry out its directives pursuant to fulfilling the Commission's responsibilities. Staff functions may be conducted by private or public consultants at the discretion of the Commission.
- Q. "Plans and Specifications" means drawings or diagrams showing design details for the construction of improvements. Plans shall be prepared on sheets not larger than 24" x 36"
- R. "Plat" means a map of a parcel of land regardless of size showing metes and bounds, location, North arrow and acreage.
- S. "Plot Plan" means a drawing showing a parcel of property with improvements thereon.
- T. "Police Jury" means the governing body of the Parish of Acadia.
- U. "Preliminary Drawings" means accurate delineation drawings of proposed improvements necessary for filing formal application.
- V. "Right-of-way" means a strip or parcel of ground dedicated by the subdivider for public use, fee title to which shall rest with the police jury for public use for the purposes stated in the dedication.
- W. "Servitude" means a strip reserved for public utilities, drainage, and other public purposes, the title of which shall remain with the property owner subject to the right of use designated in the reservation of the servitude.
- X. "Specifications" means written instructions containing the essential features required on all work. Specifications usually consist of two parts (1) Contract Documents dealing with provisions such as Price Proposals; Notice of Award; Notice to Proceed; Change Order; General Conditions; Special Conditions; (2) and Construction Details including material requirements not shown on construction plans, and the methods of measurement and payment.
- Y. "Street, Avenue, Road and Highway" or any other similar designation all mean the same for the general purpose of these regulations.
- Z. "Subdivision" means the division of a lot, tract or parcel of land into five or more lots, plots, parcels, buildings sites or units, anyone of which has an area of less than three (3) acres, for the purpose of sale for use as residential, single or multifamily, commercial, industrial, mobile homes, townhouses, unit developments or cluster developments either immediate or future. It also includes the re-subdivision or rearrangement of one or more lots, plots, parcels, units or building sites. It shall also include the development of mobile home parks where the streets or roads are to be dedicated for public use. If any portion of a tract of land has been

subdivided and given final subdivision approval, the remaining portion of land is considered to be independent from the approved tract. Any additional subdividing of the remaining portion of land shall be considered independent of the final subdivision.

- AA. "Surveyor" means a qualified, professional land surveyor licensed in the State of Louisiana.
- BB. "Swale Ditch" means a shallow ditch with side slopes on each side being no steeper than eight (8) horizontal to one (1) vertical having a maximum top width of twelve (12) feet.

## II. EXCEPTIONS

These regulations shall not apply to:

- A. Any proposed subdivision given preliminary plat approval prior to adoption of these regulations. Such proposed subdivisions shall be governed by the Acadia Parish Subdivision Regulations that were in existence prior to the adoption of these regulations.
- B. The subdivision of land to be used for orchards, forestry, or raising of crops, provided the owner certifies upon the plat that such land is intended only for orchards, forestry, or raising of crops.
- C. Small parcels of land sold to or exchanged between adjoining property owners, where such sale or exchange does not create additional lots.
- D. Small parcels of land subdivided amongst heirs in a succession, provided that no additional roadways or improvements are made to five or more of the lots, plots, parcels or building sites, any one of which has an area of less than three (3) acres, for the purpose of sale or of building development, either immediate or future.

## III. PRELIMINARY APPLICATION DATA FOR ACCEPTANCE OF SUBDIVISION

- A. In seeking to subdivide land into lots or building sites for sale or rent, or to dedicate streets, alleys or land for other public use, the owner shall submit two copies of the written data and preliminary application plat or sketch prepared by an engineer, surveyor, or draftsman. The preliminary application plat and written data shall be filed with a transmittal letter in the Acadia Parish Police Jury office a minimum of fourteen (14) days prior to the Planning Commission meeting at which the preliminary plat is to be considered.
- B. The preliminary application plat or sketch shall be drawn to scale, and shall include:
  - 1. The location of all existing property lines, north arrow, scale, streets, alleys, buildings, irrigation canals, sewer mains, water mains, drainage ditches, gas mains, telephone electrical lines, culverts, and other underground structures, easements and other existing features within the area to be subdivided and all tie-ins in the adjoining or abutting streets or alleys. The names and current mailing addresses of all adjoining property owners. The proposed location and width of all streets, alleys and lots. The title under which the proposed subdivision is to be recorded, the name of the Owner and the name of the Engineer, Surveyor, or Draftsman who prepared the plat.
  - 2. The names and current mailing addresses of all adjoining property owners.
  - 3. The proposed location and width of all streets, alleys and lots.

4. The title under which the proposed subdivision is to be recorded, the name of the Owner and the name of the Engineer, Surveyor, or Draftsperson who prepared the plat.
  5. After review of preliminary application data, sketches or plats included, the Developer and/or Owner shall resubmit preliminary data and drawings complying with comments and requirements of Commission.
- C. Written data shall include:
1. General subdivision/mobile home park information shall describe or outline the existing conditions of the site and the proposed development as necessary to supplement the drawings required. This information should include data on existing covenants; land characteristics; available community facilities and utilities; information describing the proposed subdivision, such as number of residential lots, business areas, parks, play ground and other public areas; proposed protective covenants; and proposed utilities and street improvements.
  2. Designation of public agencies, private individuals or corporations responsible for perpetual maintenance of utilities and other improvements to be installed in the subdivision.
  3. Base flood elevation data for the proposed site in feet at mean sea level (m.s.l.) as determined from the National Flood Insurance Program, Flood Insurance Rate Map, Acadia Parish, Louisiana, dated July 16, 1981, or latest revision thereof.
  4. Proposed restrictive covenants for subdivision if applicable.
  5. The type of wastewater system to be installed in the proposed subdivision.
  6. The type of water system to be installed or utilized in the proposed subdivision.
  7. The type of storm water drainage system to be installed in the proposed subdivision (open ditch or subsurface system).
  8. The type of street improvements to be installed in the proposed subdivision.
  9. The type(s) of other utilities and improvements to be installed in the proposed subdivision.

At the time of submitting the aforesaid preliminary application plat or sketch and other information required, there shall also be submitted written evidence that the methods of water supply and wastewater disposal for the proposed subdivision are acceptable to the Health Authority.

If any portion of the proposed subdivision is located within the jurisdiction of any political subdivision of the Parish, such as water works districts or wastewater districts, copies of the preliminary plat or sketch shall also be filed with the appropriate agents of these political subdivisions. If the political subdivision does not approve of said subdivision, it shall express its comments and reasons to the planning commission within 45 days.

Within sixty (60) days the Commission shall inform the subdivider by letter that the preliminary proposal as submitted, does or does not meet the objectives of the regulations. When the commission finds that the preliminary application plat and written information does not meet the objectives of these regulations, it shall express its reason therefore in writing.

#### IV. PRELIMINARY DRAWINGS

- A. Following review of the preliminary application plat and written data, the subdivider shall cause to be prepared preliminary drawings of proposed improvements, prepared at a scale of 1" = 200' or larger prepared by his/her Surveyor and/or Engineer, together with written descriptions of the proposed improvements.

At the time of filing the preliminary drawings the Planning Commission shall make an examination therefor, and certify the preliminary drawings conform to good design and practice, and to established codes and regulations; or lacking such certification, they shall recommend any changes required to bring them into compliance with the aforesaid practices, standards, codes and regulations. The preliminary drawings shall be submitted on sufficient drawings such that the information is easily read and shall contain or adhere to the following:

1. Title sheet showing a minimum of the subdivision's name, index to various drawings including vicinity map, Surveyor and Engineer's names, registration data, and Developer's name.
2. Property and/or subdivision drawing showing:
  - a. The present property configuration, Section, Township and Range; boundaries of incorporated areas (if adjacent thereto); streets, buildings, water courses, and other features within the area to be subdivided; and existing physical conditions on land immediately adjacent thereto.
  - b. The proposed lot and block designations as well as any existing lot and block designations previously applied to the property.
  - c. The proposed location, names, and widths of street rights of way, alleys, lots, easements and servitude.
  - d. The title under which the proposed subdivision is to be recorded, the name of the subdivider, and the name of the Surveyor who surveyed the tract.
  - e. The names of all adjoining subdivisions showing lots, streets, alleys, easements, including dimensions and identification designations.
  - f. The names of owners of record (as their names appear on the Parish Assessment Records) of all property immediately adjoining the subdivision.
  - g. The names and addresses of the property owner or owners of the property being subdivided if different from the subdivider.
  - h. Place for Signature of Reviewing Engineer, Building Official and Planning Commission Chairman.
  - i. North point, scale, and date.
  - j. The zoning classification of the property to be subdivided if applicable.
3. Topographic drawing showing:
  - a. Existing wastewater lines, storm sewers, water mains, culverts, and other underground structures within the tract and immediately adjacent thereto. The location and size of

the nearest water main and wastewater outlet are to be indicated in a general way upon the plan.

- b. Topography of the property to be developed and any other topography outside the proposed subdivision limits which would affect the proposed subdivision development with contours at one (1) foot vertical intervals (for land with less than ten percent (10%) slope and two (2) foot vertical intervals for land with greater than ten percent (10%) slope. Elevations to be Mean Sea Level (MSL).
  - c. Drainage areas affecting proposed subdivision, including location size and flow line elevation of existing drain channels, which will serve as part of drainage system affecting proposed subdivision.
4. Proposed street and drainage improvements drawing showing:
- a. Layout of proposed subdivision; typical sections of roadways riding surface type, (width and depth) base type, (width and depth) shoulder width and material, street ditch cross section, curb and gutter type and dimensions if applicable; location of utilities, sidewalks if applicable, and street rights of way.
  - b. Layout of proposed storm drainage facilities or ditches showing direction of flow, point of discharge, widths of servitude, and typical section of off street channels. Plan shall show design data calculations of drainage areas that drain into and affect the proposed subdivision.
5. Blocks:
- a. The lengths, widths, and shapes of blocks shall be determined with due regard to:
    - 1. Provision of adequate building sites suitable to the special needs of the type of use contemplated.
    - 2. Zoning where applicable requirements as to lot sizes and dimensions.
    - 3. Needs for convenient access, circulation, control and safety of street traffic.
    - 4. Limitations and opportunities of topography.
  - b. The maximum length of blocks shall be 1000 feet between street lines. The minimum width of a block shall be 210 feet between street lines, unless lot depths are the same as the block.
6. Lots:
- a. The lot size other than mobile home park shall be a minimum of 60 feet width and 105 feet depth, with the minimum building setback line of 20 feet. The location of the subdivision, the type of development and use contemplated, will govern the shape and orientation of the lots. The setback line of lots with a depth of 110' or more shall be 25 feet. Street frontage shall be not less than 30 feet in cases of lots fronting on Cul-de-Sac.
  - b. Minimum lot size for mobile home park (rental sites) shall be 50 ft. in width and have an area of 5,000 sq. ft. Off street

parking must be provided for each site. Utility easements are to be located to the rear of lots. Minimum internal setback shall be fifteen feet from the nearest corner of the mobile home to the front line of the mobile home space except for those lots fronting on public streets or roads where the minimum setback shall be (25) twenty-five ft.

- c. Depth and width of properties reserved or laid out for commercial and industrial purposes shall be adequate to provide for the off street service and parking facilities required by any existing zoning ordinance or as specified by the Planning Commission where such ordinance does not exist.
  - d. No mobile home or accessory structure within a mobile home park shall be closer than 25 feet from any exterior park property line or 10 feet from any interior lot line.
  - e. Corner lots shall have extra width to permit appropriate building set back from and orientation to both streets, unless restrictive covenants prevent building facing side of lot.
  - f. The subdivision of the land shall be such as to provide, by means of a public street, each lot with satisfactory access to an existing public street.
  - g. Double frontage and reverse frontage lots should be avoided except where essential to provide separation of residential development from traffic arteries or to overcome specific disadvantages of topography and orientation. A planting screen easement of at least ten (10) feet and across which there shall be no right of access may be required along the line of lots abutting such a traffic artery or other disadvantageous use.
  - h. Side lot lines shall be substantially at approximate right angles or radial to street lines. This requirement, however, may be waived by the Planning Commission if in the opinion of the Commission a more desirable subdivision plan can be achieved.
  - i. The Planning Commission shall cause street numbers (developer to obtain from 911) to be assigned to all lots. (Talk to 911 about how to do this)
  - j. Building lines shall not be less than those required by any existing zoning ordinance or as specified by the Planning Commission in the absence of such an ordinance.
7. Proposed utilities drawings showing:
- a. Layout of proposed wastewater system showing location of pump stations, disposal or treatment facilities and tentative size and type.
  - b. Layout of proposed water system showing location of mains, wells, treatment facilities, tanks and with tentative size and type.
  - c. Layout of proposed natural gas system, if applicable, showing location of lines.
8. Lighting and communication lines showing:
- a. Layout of proposed communication and electrical lines.

After approval (or conditional approval) of the preliminary drawings by the Planning Commission, the Owner shall submit final plans and specifications for development of the area given preliminary approval. If the Owner fails to submit plans and specifications within six (6) months of preliminary drawings approval, the Planning Commission reserves the right to cancel its preliminary plat approval.

- b. Street Lighting: When street lighting is provided, the developer shall provide the future operation and maintenance through the provision of a homeowners association organized and charged with the responsibility by entering into an agreement with the local electrical power provided to operate and maintain the lighting, or some other form of agreement acceptable to the Parish Planning Commission.

## V. FINAL PLANS AND SPECIFICATIONS

- A. Prior to beginning construction of improvements, namely, streets, drainage, utilities and other facilities normally associated with subdivision development covered under these documents, the Developer or Owner shall submit to and receive approval from the Planning Commission of final construction plans and specifications. The review by the Planning Commission and review Engineer shall be to review contents submitted. The actual engineering design will be the responsibility of the Owner. The Owner and Design Engineer shall be responsible for actual design of development facilities within the requirements of these regulations. The workmanship and materials used in the development shall comply with the latest applicable industries acceptable practices. The Owner, upon completion of subdivision improvements, shall be responsible for all repairs or corrections to the completed streets, drainage, public operated utilities, etc. constructed or installed on dedicated streets, rights of way and easements for a period of 365 days from the acceptance of the subdivision plat by the police jury.

- B. Street Improvements Subdivision Development:

All street improvements shall comply with applicable State of Louisiana Department of Transportation and Development 1992 Edition of "LOUISIANA STANDARD SPECIFICATIONS FOR ROADS AND BRIDGES" or its latest revision.

A certified soil testing laboratory shall analyze soil samples to be stabilized with cement to determine if lime treatment is needed prior to soil stabilization. Lime treatment shall be minimum depth of eight inches (8"). (Actual percentage of lime and cement to be used in base construction shall be determined by the soils testing laboratory, however a minimum of 11% cement without lime treatment and minimum of 9 % with lime treatment shall be applicable. Soil cement depths shall be 8" on residential streets and 8" on commercial/industrial streets.

- 1. Residential streets

The following shall be applicable:

- a. Open ditch drainage:

- (1) Street rights of way for residential subdivision with open ditch drainage shall have a minimum width of sixty feet (60').

- (2) Asphaltic concrete pavement (Hot Mix), minimum two inches (2") depth twenty feet (20') wide on twenty one foot (21') wide base course, eight inch (8") depth.
- (3) Three course aggregate surface treatment twenty feet (20') wide on twenty one foot (21') wide base course, eight inch (8") depth.
- (4) Full depth asphaltic concrete pavement (Hot Mix) minimum six inch (6") depth, twenty feet (20') wide, (2 lifts) on top of four inch (4") compacted subgrade soil to a minimum of 95% of maximum density.
- (5) Portland cement concrete pavement, twenty feet (20') wide, DOTD-class A, AA, B, C, or D, six inch (6") depth.

b. Curb and gutter type streets:

- (1) Street rights of way for residential subdivision, with curb/gutter and subsurface drainage shall have a minimum width of fifty feet (50').
- (2) Asphaltic concrete pavement (Hot Mix) on base course; minimum two inch (2") depth, minimum thirty feet (30') wide (inside curb to inside curb) on base course, eight inch (8") minimum depth.
- (3) Three course aggregate surface treatment on base course; minimum thirty feet (30') wide (inside curb to inside curb) on base course, eight inch (8") minimum depth.
- (4) Full depth asphaltic concrete pavement; minimum six inch (6") depth, minimum thirty feet (30') wide (inside curb to inside curb).
- (5) Curb and gutter shall be a roll over type section having a minimum of twenty four inches (24") in width. Note: surface water shall not be carried in open gutters for over 500 feet.

2. Commercial and Industrial Streets:

a. Open ditch drainage:

- (1) Street rights of way for commercial and industrial subdivision with open ditch drainage shall have a minimum width of sixty feet (60').
- (2) Asphaltic concrete pavement (Hot Mix) on base course minimum two inch (2") depth, twenty two feet (22') wide on twenty three inches (23") wide base course, eight inch (8") depth.
- (3) Three course aggregate surface treatment twenty two foot (22') wide on twenty three foot (23') wide base course, nine inch (9") depth.
- (4) Full depth asphaltic concrete pavement (Hot Mix) minimum seven inch (7") depth, twenty

feet (20') wide, (2 lifts) on top of four inch (4") compacted subgrade soil to a minimum of 95% of maximum density.

- (5) Portland cement concrete pavement, twenty two feet (22') wide, DOTD-class A, AA, B, C, or D, minimum eight inch (8") depth.

b. Curb and gutter type streets:

- (1) Street rights of way for commercial and industrial subdivision with curb/gutter and sub-surface drainage shall have a minimum width of sixty feet (60').
- (2) Asphaltic concrete pavement (Hot Mix) on base course; minimum two inch (2") depth, minimum thirty feet (30') wide (inside curb to inside curb) on base course, eight inch (8") minimum depth.
- (3) Three course aggregate surface treatment on base course; minimum thirty feet (30') wide (inside curb to inside curb) on base course, nine inch (9") minimum depth.
- (4) Full depth asphaltic concrete pavement; minimum six inch (6") depth, minimum thirty feet (30') wide (inside curb to inside curb).
- (5) Curb and gutter shall be a roll over type section having a minimum of twenty four inches (24") in width. Note: surface water shall not be carried in open gutters for over 500 feet.

3. Alleys:

- a. Alleys serving residential lots shall have a minimum width of twenty feet (20'). No hard surfacing or aggregate placement is required by developer. Alleys are not encouraged in residential type subdivision. Any improvements to the alley shall be permitted through the Planning Commission prior to construction or making improvements. The Planning Commission may require a public hearing to be assured the improvements do not cause a hardship on other parties.
- b. Maintenance of the alleys (residential, commercial and industrial) shall not be the responsibility of the Police Jury. Alleys may be used for utilities. No garbage pick-up shall be allowed in alleys.
- c. Alleys serving commercial and industrial lots shall be of concrete with a minimum thickness of eight inches (8") and a minimum width of twelve feet (12'), or eight inch (8") compacted soil cement with two inch (2") Asphaltic Concrete (Hot Mix) surfacing in a twenty foot (20') right of way. Maintenance of the alley, including drainage, grass cutting and repairs to hard surfacing one half ( $\frac{1}{2}$ ) the width of the alley shall be included in and made a part of the abutting lot. The alley will be subject to a right of way to be used for utilities and light load traffic shall not be the responsibility of the Police Jury.

C. Inspection:

Inspection of construction materials and on-site construction shall be made by an established independent testing laboratory at the developer's expense. Testing shall be done in accordance with Department of Development and Transportation testing methods. Testing laboratories shall furnish two (2) copies of tests results to the Planning Commission and one (1) copy to the developer. Test failures shall be brought to the attention of the developer, his Engineer and the Planning Commission.

1. Other Materials:

Pipe and related materials not covered by DODT Specifications shall be imprinted with the number of ASTM Designation of manufacture, size, pressure class and/or use designation, wall thickness and other manufacturers information. No field test for composition or bursting strength need be made. Pressure tests required by developer's specifications will be required. Wall thickness compliance test shall be made. Vitrified clay pipe shall be accompanied by manufacturer's certification stating ASTM Designation of manufacture and whether the pipe is standard or extra strength. Construction inspection shall furnish reports on above materials to the Planning Commission and developer.

D. Street Improvements Mobile Home Parks

Streets or roads developed in Mobile Home Parks shall meet the same construction standards as those in Subdivisions except that aggregate riding surfaces will be allowed in Mobile Home Parks. Aggregate roads must meet the minimum standards set forth in Ordinance #719, Acadia Parish Code of Ordinances with the following exceptions:

1. Minimum right-of-way width of fifty feet required for open ditch streets and forty feet for those with swale ditches.
2. Minimum riding surface width shall be 12 ft. for one way streets and 18 ft. for two way streets.
3. All streets shall extend continuously from the public street right-of-way so as to provide suitable access to all mobile home spaces and emergency service vehicles.

VI. ADDITIONAL STANDARDS FOR THE DEVELOPMENT OF MOBILE HOME PARKS

- B. The owner of any Mobile Home Park shall be responsible for the acquisition and installation of E-911 street signs as provided by the Acadia Parish Communications District. Sufficient solid waste disposal containers shall be the responsibility of the owner along with disposal site maintenance.
- C. Mobile Home Parks are subject to all laws and ordinances providing for the regulating of noxious weeds and abandoned properties adopted and

enforced within the unincorporated areas of Acadia Parish. All plumbing and electrical services are to be certified by licensed professionals.

- D. Mobile homes together with accessory structures or appurtenances shall not cover more than 80% of each mobile home park space.

## VII. ASBUILT DRAWINGS

- A. Prior to submittal of final subdivision plat and after final inspection and acceptance of construction, the Police Jury shall be furnished Asbuilt construction drawings of work performed. The Asbuilt drawings shall contain location, sizes, depths, elevations, etc. of all water facilities, waste water facilities, natural gas facilities, underground electric facilities, drainage and street improvements actually constructed for the subdivision development. ASBUILT DRAWING sheets shall be noted ASBUILT DRAWING and certified to by the developer's engineer as a true representation of the subdivision development.

- B. Utility Asbuilt

- 1. Water lines:

- The drawings showing water lines, if installed in the subdivision, shall show horizontal ties to center line of the hard surfaced streets, depth of line, size of line, specifications of pipe, fittings and any other relative data to reflect installed water lines.

- 2. Waste water facilities:

- Drawings showing waste water lines, pumps, etc. if installed, shall show horizontal locations of collection and service lines, elevations of collection lines, manholes, pumping station, including specifications of materials installed.

- 3. Natural gas lines:

- Drawings showing size and horizontal location of lines, valves, depth of cover over lines, including specifications of materials installed.

- C. Streets and drainage:

- Drawings showing width of roadways, intersection details, culvert pipe, including flow line elevations, sizes and lengths, types of riding surface and base materials and specifications of materials installed.

## VII. FINAL SUBDIVISION PLAT

- A. Approval of subdivision plat prior to acceptance of dedication by police jury:

- 1. After completion and acceptance of construction and installation of streets, drainage, utilities, etc. as described in this document, the Owner shall submit to the Planning Commission a subdivision plat meeting all requirements of the Louisiana State Board of Professional Engineers and Land Surveyors.

- 2. Permanent Monuments shall be placed at all intersections of the subdivision boundary property line and at all block corners, angle points, points of curves in streets. Intermediate lot corners shall be monumented in conformance with State Board of Registration for Professional Engineers and Land Surveyors. Permanent monuments shall be deemed to be one inch (1") steel pipe firmly imbedded in concrete for the top twelve inches (12") minimum). The pipe shall extend a minimum of three feet (3') below the ground line. The top of the Permanent monument pipe shall have a cover of 4" - 5" below top of ground. Should conditions prohibit the

placing of monuments on line, off-set marking will be permitted, provided, however, that exact off-set courses and distances are shown on the subdivision plat.

3. The final subdivision plat shall designate the minimum culvert size to be installed in front of each lot shown.

#### VIII. FEES

- A. The following fees shall be applicable for subdivision development. Fees shall be paid to the Police Jury at the time of review of the various submittal.
  1. Preliminary Application:  
Seventy five dollars (\$75.00).
  2. Preliminary Drawings:  
One hundred dollars (\$100.00) plus three dollars (\$3.00) per lot.
  3. Final plans and specifications:  
One hundred dollars (\$100.00) plus five dollars (\$5.00) per lot.

#### IX. RECONSIDERATION

When the Planning Commission has taken adverse final action on any subdivision proposal, no reconsideration of an application will be granted unless:

- A. Certification is furnished to the Commission that circumstances and/or conditions have been changed or altered.
- B. Certification is furnished to the Commission that data used or provided in analysis of the proposed subdivision was inaccurate.
- C. Additional information has become available which was not available at the time the subdivision study was made.

#### X. ADMINISTRATION AND AMENDMENT

The Planning Commission may, from time to time, adopt, amend, and publish rules and instructions for the administration of these Regulations to the end that the public is informed and that approval of plats be expedited. These Regulations may be changed or amended by the Police Jury after public hearing, due notice of which shall be given as required by law.

#### XI. SUBDIVISION MAINTENANCE AGREEMENT AND BOND

- A. Owner and/or Developer required to maintain subdivision/resubdivision in good repair:

The owner and/or developer of a subdivision or resubdivision shall maintain in good condition, by making repairs to all defects in material or workmanship as may develop or be discovered in all roads and/or drainage facilities, for a period of one (1) calendar year from date of final acceptance of the subdivision or resubdivision by the Acadia Parish Planning Commission

- B. Maintenance agreement and surety bond required:

The owner and/or developer shall file with the Acadia Parish Police Jury a maintenance agreement and surety bond guaranteeing to the police jury the satisfactory performance of this work for a period of one (1) calendar year from the date of final acceptance by the police jury. The amount of the bond, which may be in the form of a letter of credit, shall be a minimum of ten (10) percent of the actual cost of construction of the roads and drainage in the subdivision as determined by the parish engineer and the form of the bond shall be approved by the parish district attorney's office. The bond shall be subject to cancellation only upon written approval of the parish engineer and police jury.

- C. Warranty required; inspection by parish engineer and public works supervisor: The developer shall include in his specifications a one-year warranty from date of acceptance on all roadway and public utility construction under his control. The warranty is to be in favor of the parish police jury. An inspection shall be performed by the parish engineer and/or public works supervisor during this one-year period and any work which has failed due to poor workmanship or materials shall be repaired by the developer at no cost to the police jury.
- D. Notification of property owners prior to expiration of maintenance bond; investigation of complaints; report to road and bridge committee: Ninety (90) days before the maintenance bond is due to expire, the owner and/or developer shall furnish the Acadia Parish Police Jury with the complete mailing address of all property owners in the subdivision or resubdivision. Upon receipt of the addresses, the police jury shall send a registered letter to each property owner in a subdivision or resubdivision notifying them of the expiration of the maintenance bond; and if they have a complaint regarding maintenance of improvements required by this section, they must make a written response within two (2) weeks of receipt of the registered letter. The written response shall be directed to the police jury road supervisor, who will investigate and report to the road and bridge committee of the parish for their consideration. The road and bridge committee, along with the parish engineer and road supervisor, shall consider the report and make recommendations to the police jury to take such final action as they deem necessary.
- E. Responsibility of owner and/or developer to correct problems: The owner and/or developer will be totally responsible for correcting any problems or defects in the road(s) or drainage of the subdivision, if needed and directed by the police jury and parish engineer, at no cost to the jury, prior to the acceptance by the road and bridge committee and police jury for perpetual maintenance.
- F. Revocation/forfeiture for failure to comply: Failure by the owner and/or developer to comply with the stipulations of the maintenance agreement will result in revocation of final acceptance and forfeiture of all fees.

## XII. VIOLATION AND PENALTY

"Whoever, being the owner or agent of the owner of any land located within a Subdivision, transfers or sells or agrees to sell any land by reference to or exhibition of or by other use of a plat of a subdivision, before such plat has been approved by the Planning Commission and recorded or filed in the office of the Clerk of Court of the Parish of Acadia, shall pay a penalty of five hundred dollars (\$500.00) for each lot or parcel so transferred or sold or agreed or negotiated to be sold; and the description of such lots or parcels by metes and bounds in the instrument of transfer or other document used in the process of selling or transferring

shall not exempt the transaction from such penalties or from the remedies herein provided. The Police Jury may enjoin such transfer or sale or agreement by suit for injunction, brought in any court of competent jurisdiction or may recover the penalty by a civil action in any court of competent jurisdiction."

### XIII. APPEALS AND RIGHTS

Persons dissatisfied with the Planning Commission decision herein may appeal in writing to the Planning Commission. Appeal shall be placed on Commission agenda for a hearing.

### XIV. EFFECTIVE DATE

These rules and regulations shall become effective after adoption by the Planning Commission and certification to the Police Jury of Acadia Parish, and the certification of filing by the Clerk of Court of Acadia Parish, Louisiana, as provided by law.

### XV. VALIDITY

If any section, clause, paragraph, provision, or portion of these Regulations shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision, or portion of these Regulations.

### XVI. CONFLICTING PROVISIONS REPEALED

All ordinances or regulations or parts of ordinances or regulations in conflict with any of the provisions of these regulations are hereby repealed.

This Ordinance was offered by Mr. , seconded by Mr. , and after being read and considered section by section, was adopted as a whole by the following vote:

**YEAS:**

**NAYS:**

**ABSENT:**

**ADOPTED:**

**ATTEST:**

A public hearing was held to receive comments for the proposed creation of the "Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana." No comments were received.

The following ordinance was offered by Mrs. Julie Borill and seconded by Mr.

David Savoy:

### **ORDINANCE # 1050**

An ordinance creating a fire district within the Parish of Acadia, State of Louisiana, to be known as the "Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana"; defining and describing the boundaries thereof; appointing the initial board of

commissioners; providing for the domicile and initial meeting of said fire district; and providing for other matters relating thereto.

WHEREAS, at a regular meeting of the Police Jury of the Parish of Acadia, State of Louisiana, held on January 15, 2013, this Police Jury, acting under the authority of Part I, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, and other constitutional and statutory authority supplemental thereto, adopted a resolution giving notice of intention to create a fire district within the Parish of Acadia, State of Louisiana, and described the territory of said proposed fire district, the boundaries thereof and all other matters required by law, and provided that said Police Jury would meet in open and public session on Tuesday, March 12, 2013, at six-thirty o'clock (6:30) p.m., at its regular meeting place, the Police Jury Meeting Room, 3rd Floor, Courthouse Building, Crowley, Louisiana, to hear any and all objections thereon and after hearing such objections, proceed to create said fire district; and

WHEREAS, notice of intention has been duly published once a week for two (2) consecutive weeks in the official journal of this Police Jury, the first publication being not less than fifteen (15) days prior to this date; and

WHEREAS, this Police Jury did assemble at such place and time and no objections were made to the creation thereof, the boundaries thereof or the property to be included therein; and

WHEREAS, this Police Jury has determined that the creation of said fire district would benefit and is to the best interests of the Parish and the inhabitants of the area affected;

NOW, THEREFORE, BE IT ORDAINED by the Police Jury of the Parish of Acadia, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. Creation. By virtue of the authority conferred by Part I, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority supplemental thereto, a fire district is hereby created within the Parish of Acadia, State of Louisiana, which fire district shall embrace all of that territory within the following described boundaries:

#### CROWLEY FIRE SERVICE AREA

Beginning at a point which is the intersection of the Louisiana Meridian and Parish Road 4-50 located at the east section line of Section 12 Township 9S R1W, thence south along the Louisiana Meridian to its intersection with Parish Road 6-16, thence easterly along the centerline of Parish Road 6-16 to its intersection with the centerline of Parish Road 6-14, thence continuing easterly along the centerline of Parish Road 6-14 to its intersection with the centerline of Parish Road 6-9, thence northerly along the centerline of Parish Road 6-9 to its intersection with the centerline of Parish Road 6-12, thence easterly along with the centerline of Parish Road 6-12 to intersection with centerline of Primary Road 25, thence northerly on Primary Road 25 to its intersection with LA Hwy. 90, thence northerly on the western boundaries of Section 30 Township 9S R2E and the western boundary of Section 19 Township 9S R2E to the intersection with the centerline of Parish Road 6-10, thence westerly along the centerline of Parish Road 6-10 to its intersection with the centerline of Parish Road 6-5, thence north northwesterly along the centerline of Parish Road 6-5 up to the intersection of Hwy. 98, thence westerly and northerly, to its intersection with the centerline of Bayou Plaquemine Brule; thence northwesterly along the centerline of LA Hwy. 98 to its intersection with the north line of Section 3, Township 9S R1E; thence westerly along the north line of

said Section 3 and continuing along the north line of Section 4, Township 9S R1E to the northwest corner of said Section 4; thence northerly along the west line of Section 33, Township 8S R1E to its intersection with the centerline of Parish Road 4-46; thence northerly along the centerline of Parish Road 4-46 to its intersection with the centerline of LA Hwy. 98 and/or the southwest corner of Section 28, Township 8S R1E; thence northerly along the centerline of LA Hwy. 98 to its intersection with the centerline of LA Hwy. 1109; thence westerly along the centerline of LA Hwy. 98 to its intersection with the centerline of LA Hwy. 13; thence south along the centerline of LA Hwy. 13 to its intersection with the centerline of Parish Road 4-50; thence westerly along the centerline of Parish Road 4-50 to the point of origin, less and except any territory within the boundaries of the City of Crowley.

SECTION 2. Name of District; Powers. The fire district hereby created shall be known and designated as "Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana" (the "District"), and as thus created shall constitute a public corporation and political subdivision of the State of Louisiana, and shall have all rights, powers and privileges granted by and conferred by the Constitution and Statutes of Louisiana to such entities, including the authority to incur debt, issue bonds and levy taxes, parcel fees and service charges.

SECTION 3. Board of Commissioners. In accordance with the provisions of the Act, the following named resident property taxpayers of the District are appointed by this Police Jury to serve as the Board of Commissioners and governing authority of the District: Chad Monceaux, Robert Murphy, Glenn Hebert and Charles Broussard, Jr.

SECTION 4. Domicile; Organizational Meeting. The domicile of the District shall be and is hereby designated as the Courthouse, 3<sup>rd</sup> Floor, Crowley, Louisiana, and the above named members of the Board of Commissioners shall meet at said domicile on March 12, 2013 at seven o'clock (7:00) p.m. and shall then and there proceed to organize and elect their officers, all in the manner and form provided by law.

SECTION 5. Notice of Creation. Due notice of the formation and creation of the Fire District hereby created, attached hereto as Exhibit A, shall be published in accordance with law and the President of this Police Jury is hereby instructed and ordered to issue notice of the formation and creation of said Fire District and to cause publication thereof to be made in compliance with the provisions of the aforesaid Part I, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950.

SECTION 6. Effective Date. This ordinance shall become effective when a petition duly signed by the requisite number of registered voters residing in the area being added to the District agreeing to the levy of the District's existing tax within said area is received by the Police Jury.

This ordinance having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Alton Stevenson	<u>  X  </u>	_____	_____	_____
A.J. Broussard	<u>  X  </u>	_____	_____	_____
Julie Borill	<u>  X  </u>	_____	_____	_____
Dale Trahan	<u>  X  </u>	_____	_____	_____
Jimmie Pellerin	<u>  X  </u>	_____	_____	_____
A.J. Credeur	<u>  X  </u>	_____	_____	_____
David Savoy	<u>  X  </u>	_____	_____	_____
Robert J. Guidry	<u>  X  </u>	_____	_____	_____

And the ordinance was declared adopted on this, the 12<sup>th</sup> day of March, 2013.

/s/ Richard Latiolais  
Secretary-Treasurer

/s/ A. J. Broussard  
President

The following resolution was offered by Mr. Alton Stevenson and seconded by Mr. Robert Guidry:

### **RESOLUTION**

A resolution approving the holding of an election in Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana, on Saturday, May 4, 2013, to authorize the levy of a parcel fee therein.

WHEREAS, the Board of Commissioners of Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana (the "Governing Authority"), acting as the governing authority of Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana (the "District"), adopted a resolution on March 12, 2013, calling a special election in the District on Saturday, May 4, 2013, to authorize the levy of a parcel fee therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Acadia, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to levy and collect the parcel fee provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to levy and collect the parcel fee provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Acadia, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, May 4, 2013, at which election there will be submitted the following proposition, to-wit:

#### **PARCEL FEE PROPOSITION**

Shall Crowley Service Area Fire Protection District No. 11 of the Parish of Acadia, State of Louisiana (the "District"), levy and collect annually for a period of ten (10) years, beginning with the year 2013, a parcel fee of One Hundred Dollars (\$100.00) on each lot, subdivided portion of ground or individual tract upon which is located, either in whole or in part, a residential or commercial structure, regardless of the structure's being occupied or unoccupied (an estimated \$120,000 reasonably expected at this time to be collected from the levy of the parcel fee for an entire year), for the purpose of acquiring, constructing, maintaining and operating fire protection facilities and equipment for the District,

including the cost of obtaining water for fire protection purposes and all purposes incidental thereto?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to levy and collect the parcel fee provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Alton Stevenson	<u>X</u>	_____	_____	_____
A.J. Broussard	<u>X</u>	_____	_____	_____
Julie Borill	<u>X</u>	_____	_____	_____
Dale Trahan	<u>X</u>	_____	_____	_____
Jimmie Pellerin	<u>X</u>	_____	_____	_____
A.J. Credeur	<u>X</u>	_____	_____	_____
David Savoy	<u>X</u>	_____	_____	_____
Robert J. Guidry	<u>X</u>	_____	_____	_____

And the resolution was declared adopted on this, the 12<sup>th</sup> day of March, 2013.

/s/ Richard Latiolais  
Secretary-Treasurer

/s/ A. J. Broussard  
President

### **RESOLUTION**

BY MRS. JULIE BORILL AND MR. DALE TRAHAN

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby appoint Mr. Glenn Hebert and Mr. Charles Broussard, Jr. to the Crowley Service Area Fire Protection District #11 for a term ending December 31, 2013 followed by 2 year terms if re-appointed, effective March, 2013.

**BE IT FURTHER RESOLVED** that the Acadia Parish Police Jury does hereby appoint Mr. Chad Monceaux and Mr. Robert Murphy to the Crowley Service Area Fire Protection District #11 for a term ending December 31, 2014 followed by 2 year terms if re-appointed, effective March, 2013.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

A motion was offered by Mr. Alton Stevenson, seconded by Mrs. Julie Borill and carried, to approve the request of Slemco to waive project permit fees to construct and install an underground electric line to provide electrical service on Cricket Road.

A motion was offered by Mr. Robert Guidry, seconded by Mr. David Savoy and carried, to authorize the President to sign a letter of no objection for Crosstex Processing Services, LLC for proposed Egan pump station to serve the 6-inch Egan Pipeline.

**\*\*\* PROCLAMATION \*\*\***

WHEREAS, the American Red Cross fulfills a unique and vital role in our state, providing help and hope in the face of emergencies and disaster, and is a true reflection of the humanitarian and volunteer spirit of the American people.

WHEREAS, for nearly 100 years, Presidents have called on the American people to support the Red Cross and its humanitarian mission. In World War I, President Woodrow Wilson ordered the Red Cross to raise funds to support emergency aid to the military, as mandated by the Red Cross Congressional Charter. At that time, the American Red Cross set a goal of \$125 million and in less than six weeks donation totaled \$146 million – a tribute to the overwhelming generosity of the American public.

WHEREAS, in 1943, during World War II, President Franklin D. Roosevelt became the first president to proclaim March as Red Cross Month and called on Americans to “rededicate themselves to the splendid aims and activities of the Red Cross.” President Roosevelt’s call to action nearly 70 years ago started a tradition of designating March as Red Cross Month, a time to recognize and support the valuable work of the American Red Cross by making a financial contribution, donating blood, taking a life-saving class, or volunteering to help the Red Cross perform its mission.

WHEREAS, every day, sometimes more than once a day, the volunteers of the South Louisiana Region of the American Red Cross are there to save the day when a neighbor’s house burns down. They are there when, as so often happens here in Louisiana, a weather-related disaster strikes. The Red Cross is there when someone needs life-saving blood, or the comfort of a helping hand. It connects military families with their loved ones in service, and provides training in CPR, aquatics safety, and first aid. It spreads humanitarian aid and goodwill to people around the world.

WHEREAS, Louisiana depends on the American Red Cross more than many states, because of our location on the Gulf Coast. Because it is not a government agency, the Red Cross depends on support from the public to continue its humanitarian work. This is especially true in these challenging economic times.

THEREFORE, THE ACADIA PARISH POLICE JURY, by virtue of the authority vested in the Parish Council by the citizens of ACADIA PARISH, do hereby proclaim March 2013 as American Red Cross Month, and respectfully request that each citizen of ACADIA PARISH become partners in preparedness with their local Red Cross Chapters and to become active participants in advancing the noble mission of the Red Cross.

NOW, THEREFORE, I, A.J. BROUSSARD, President of the Acadia Parish Police Jury hereby proclaim the month of March 2013 as American Red Cross Month in Acadia Parish.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the Parish of Acadia, LA on this 12<sup>th</sup> day of March, 2013.

/s/ A. J. Broussard  
PRESIDENT

ATTEST:

/s/ Richard Latiolais  
SECRETARY-TREASURER  
ACADIA PARISH POLICE JURY

**RESOLUTION**

BY MRS. JULIE BORILL AND MR. ALTON STEVENSON

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby authorize the President to sign and submit a LAGAP 2012- 2013 HB 2 Project Application for AFG Radios for Fire Protection District #1, Regions 4, 6 & 7.

**BE IT FURTHER RESOLVED** that the President be authorized to sign any documents in conjunction with this project.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

**RESOLUTION**

BY MSSRS: A. J. CREDEUR AND ALTON STEVENSON

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby appoint Mr. George Pourciou to the Acadiana Area Human Services District to fill the unexpired term of Mr. Charles Labbe, effective March, 2013.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

**RESOLUTION**

BY MRS. JULIE BORILL AND MR. DAVID SAVOY

**WHEREAS**, the Consolidated Security Disaster Assistance and Continuing Appropriations Act of 2009 (Public Law 110-329) enacted on September 30, 2008, made available CDBG funds for Hurricanes Gustav and Ike, **and**

**WHEREAS**, Acadia Parish's 1<sup>st</sup> allocation is for \$ 1,381,167 and its 2<sup>nd</sup> allocation is for \$ 1,132,592 for a total allocation of CDBG funds for Hurricanes Gustav and Ike of \$ 2,513,759, **and**

**WHEREAS**, Acadia Parish has held two (2) separate public hearings to solicit responses from the citizens of Acadia Parish in order to submit the Hurricanes Gustav and Ike Community Development Block Grant (CDBG) Application Recovery Proposal Form, **and**

**WHEREAS**, officials and representatives from the Acadia Parish Police Jury and the municipalities within the parish participated in these public hearings to compile activities that meet the failure to function, **and**

**WHEREAS**, the Acadia Parish Police Jury has compiled a list of proposed projects to be submitted for funding consideration through the Hurricanes Gustav and Ike Community Development Block Grant (CDBG) Disaster Recovery Program, **and**

**WHEREAS**, the Acadia Parish Police Jury received approval of the list of projects submitted for funding consideration through the Hurricanes Gustav and Ike Community Development Block Grant (CDBG) Disaster Recovery Program, **and**

**WHEREAS**, after further consideration, the Acadia Parish Police Jury has determined that the previously revised approved list of projects requires further revision, **and**

**WHEREAS**, the following revised list of projects are to be submitted to the Louisiana Office of Community Development, Disaster Recovery Infrastructure Program for approval:

Primary Projects

Iota Water Generator Project	\$ 155,620.00
Morse Village Hall Project	\$ 473,821.68
Church Point City Hall Generator Project	\$ 90,240.00
Estherwood Sewer Generator Project	\$ 103,980.00
Mermentau Village Hall Generator Project	\$ 80,990.00
Rayne Sewer Treatment Project	\$ 416,859.23
Crowley Sewer Generator No. 1 Project	\$ 126,025.00
APPJ Airport Hangar Building Project	\$ 640,194.00
Iota City Hall Generator Project	\$ 131,660.00
Crowley Sewer Generator No. 2 Project	\$ 113,255.00
APPJ Parish-wide Economic Development Plan	\$ 91,224.70
Church Point Community Center Generator	\$ 127,321.39
Overall Administration of Grant	<u>\$ 12,568.00</u>

TOTAL PRIMARY PROJECT COSTS \$ 2,513,759.00

Alternate Projects

APPJ Airport Road	\$ 265,368.00
Iota Sewer Generator Project	\$ 187,688.00
Crowley Parkerson Sewer Generator Project	\$ 122,650.00
Morse Street Improvements Project	<u>\$ 250,000.00</u>

TOTAL ALTERNATE PROJECT COSTS \$ 825,706.00

**WHEREAS**, the above listed Primary Projects is subject to the Town of Church Point providing \$35,203.61 to match the \$127,321.39 CDBG funding for the Church Point Community Center Generator Project, **and**

**WHEREAS**, if the Town of Church Point does not provide the \$35,203.61 of matching funds, the Acadia Parish Police Jury will select the Morse Street Improvements Alternate Project to be moved to a Primary Project for the remaining \$127,321.39 CDBG funding, **and**

**WHEREAS**, \$2,513,759 of LCDBG Disaster Recovery Infrastructure funds are being provided in order to fund the projects that have been identified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Acadia Parish Police Jury does hereby adopt these projects to be submitted for funding through the Hurricanes Gustav and Ike Community Development Block Grant Application Recovery Proposal Form.

**YEAS:** Alton Stevenson, Julie Borill, Dale Trahan, Jimmie Pellerin, A. J. Credeur, David Savoy, and Robert Guidry.

**NAYS:** None.

**ABSENT:** None.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

Discussion was held regarding proposed hangar project at LeGros Memorial Airport.

A motion was offered by Mr. A. J. Credeur, seconded by Mrs. Julie Borill and carried, to waive the installation of pilings for the construction of the hangars at LeGros Memorial Airport and install post-tension slabs instead and release the Engineering Firm of any liabilities associated with the installation of post-tension slabs for hangar construction project at LeGros Memorial Airport.

Discussion was held regarding forming a chip seal/bridge crew.

A motion was offered by Mr. A. J. Credeur, seconded by Mr. Dale Trahan, to form a chip seal/bridge crew and authorize the Secretary-Treasurer to advertise for RFQ's.

A substitute motion was offered by Mr. David Savoy, seconded by Mrs. Julie Borill and carried, to table this item until the next regular Police Jury Meeting.

Discussion was held regarding the Schultz Road bulk head status.

A motion was offered by Mr. Alton Stevenson, seconded by Mrs. Julie Borill and carried, to re-construct the bulk head where it presently exists.

Discussion was held regarding a speed limit on Lovell Street.

Brannon Trahan addressed the Police Jury and expressed concern regarding speeding on Lovell Street.

A motion was offered by Mr. A. J. Credeur, seconded by Mrs. Julie Borill and carried, to authorize the installation of a 3-way stop sign at the intersection of Lovell Street and King's Row, a 3-way stop sign at the intersection of Lovell Street and Katherine Street, and a 4-way stop sign at the intersection of Lovell Street and Leger Road.

**RESOLUTION**

BY MRS. JULIE BORILL AND MR. JIMMIE PELLERIN

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby empower, authorize & direct the President to execute Partial Payment Request No. 7 for the Phase III Subtitle D Liner Project at the Acadia Parish Sanitary Landfill in the amount of One Hundred Three Thousand Eight Hundred Thirty-Six and 02/100 (\$103,836.02) Dollars.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

**RESOLUTION**

BY MESSRS: ALTON STEVENSON AND A. J. CREDEUR

**WHEREAS**, on June 10, 2008 the Acadia Parish Police Jury adopted a resolution for the execution of a Contract with Mosquito Control Contractors Inc. for mosquito control services in Acadia Parish, **and**

**WHEREAS**, the resolution provided that services would commence on June 11, 2008 and end two (2) years thereafter, unless terminated or extended under the terms and conditions of the Contract, **and**

**WHEREAS**, the Contract provided that after the initial two (2) year term the Contract may be extended for three (3) additional successive terms of one (1) year, at the option of the Police Jury, not to exceed the maximum total contract term allowed under state law, **and**

**WHEREAS**, the Police Jury has extended the contract for the three (3) additional successive terms of one (1) year, **and**

**WHEREAS**, the contract will expire on June 11, 2013 and the Acadia Parish Police Jury wishes to extend the Contract with Mosquito Control Contractors Inc. for a term of three (3) years, **and**

**WHEREAS**, the Contract may be extended for five (5) additional successive terms of one (1) year, at the option of the Police Jury, not to exceed the maximum total contract term allowed under state law, **and**

**WHEREAS**, the contract extension is contingent upon the following amendments to the contract:

1. That the Acadia Parish Police Jury shall have the right to employ the services of a monitor of their choice and shall have the right to terminate said monitor and employ the services of subsequent monitors. The Contract Monitor shall:
  - Approve or modify locations for larval and adult sampling sites.
  - Approve or modify procedures for larval and adult sampling.
  - Approve or modify locations and operational periods for light traps, landing rate sites, OVI trap sites. And various other traps.
  - Approve or modify spray truck routes and periods of spray truck operations.
  - Approve or modify larval samples for chemical efficacy.
  - Approve or modify timing and directing aerial applications, when applicable.
  - Approve or modify use of labeled pesticide, flow rate, dosage rates.
  - Approve or modify MHM projects.
  - Approve or modify surveillance procedures.
  - Approve or modify reporting and record keeping system.
  - Approve or modify the public education and information program.
  - Approve or modify the total number of hours sprayed.

The Contract Monitor has the right to stop and check the ULV units for proper calibration, droplet sizing and obtain a sample of insecticide.

Contractor also agrees to telefax, email or otherwise send any other relevant data necessary for the Contract Monitor to properly monitor this Contract. Contractor further agrees to telefax, email or otherwise send within a reasonable time all information requested by the Contract Monitor.

Contractor has the responsibility of determining which chemicals are to be used to most effectively accomplish the scope of work to be performed, however, the Contract Monitor reserves the right to approve or modify said chemicals after consultation with an expert consultant and/or other appropriate authorities.

2. That the contract provides that a CPI adjustment be permitted on payment on all line item charges with a 5% cap, up or down, beginning in the 2014 contract period.
3. That the aerial application monthly management charge is eliminated and that the parish will pay on a "needed-only" basis at a rate of \$150.00/hour.
4. That charges for larviciding be increased to \$7,500.00/month.
5. That there are the following additions to mosquito surveillance:
  - OVI traps from 10 to 20
  - Gravid traps from 4 to 8
  - Sentinel Chickens from 3 to 6
  - Light traps from 10 to 20
  - Landing Rate sites from 10 to 20
6. That two (2) additional trucks be added to the fleet.
7. If source reduction is requested by the Police Jury, this service will be bid out.

**THEREFORE, BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened on this the 12<sup>th</sup> day of March, 2013, does hereby authorize the President to execute a Contract extension with Mosquito Control Contractors Inc. for mosquito control services in Acadia Parish.

**BE IT FURTHER RESOLVED** that the President be authorized to sign any and all documents in conjunction with this Contract.

**YEAS:** Alton Stevenson, Julie Borill, Dale Trahan, A. J. Credeur, David Savoy, and Robert Guidry.

**NAYS:** A. J. Broussard and Jimmie Pellerin.

**ABSTAIN:** None.

**ABSENT:** None.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

A motion was offered by Mr. David Savoy, seconded by Mr. Robert Guidry and carried, to table the recommendation of the Road and Bridge Committee that the Police Jury implement procedures for a preventative maintenance program for equipment used at the Road Department and the Sanitary Landfill.

A motion was offered by Mr. Alton Stevenson, seconded by Mr. Robert Guidry and carried, to accept the recommendation of the Road and Bridge Committee that the Police Jury hold a public hearing for a 25 MPH Speed Limit on Fernest Road.

### **RESOLUTION**

BY MSSRS: A. J. CREDEUR AND DALE TRAHAN

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby empower, authorize & direct the President to execute Change Order No. 1 for the 2012/2013 Roadway Capital Improvements Program Contract 1A (East Side), in the amount of Sixteen Thousand Nine Hundred Ninety-Two and 25/100 (\$16,992.25) Dollars, to be added, for an adjusted contract price of Three Million Six Hundred Ninety-Two Thousand Eight Hundred Forty-Nine and 25/100 (\$3,692,849.25) Dollars.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

**RESOLUTION**

BY MSSRS: A. J. CREDEUR AND DALE TRAHAN

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby empower, authorize & direct the President to execute Change Order No. 1 for the 2012/2013 Roadway Capital Improvements Program Contract 1B (West Side), in the amount of Twenty-One Thousand Two Hundred Seventy-One and 53/100 (\$21,271.53) Dollars, to be added, for an adjusted contract price of Three Million Nine Hundred Ninety-Seven Thousand Two Hundred Eighty-Four and 53/100 (\$3,997,284.53) Dollars.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

**RESOLUTION**

BY MR. A. J. CREDEUR AND MRS. JULIE BORILL

**BE IT RESOLVED** by the Acadia Parish Police Jury in regular session duly convened this 12<sup>th</sup> day of March, 2013, does hereby empower, authorize & direct the President to execute Change Order No. 2 for the 2012/2013 Roadway Capital Improvements Program Contract 1B (West Side) in the amount of Ninety-Nine Thousand Ninety-Seven and 67/100 (\$99,097.67) Dollars, to be added, for an adjusted contract price of Four Million Ninety-Six Thousand Three Hundred Eighty-Two and 20/100 (\$4,096,382.20) Dollars.

**ADOPTED:** MARCH 12, 2013

**ATTEST:**

/s/ Richard Latiolais  
RICHARD LATIOLAIS  
SECRETARY-TREASURER

/s/ A. J. Broussard  
A. J. BROUSSARD  
PRESIDENT

The Secretary-Treasurer presented the monthly financial report.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE MEETING, THE MOTION WAS OFFERED DULY SECONDED, THAT THE MEETING ADJOURN UNTIL THE NEXT REGULARLY SCHEDULED MEETING OF TUESDAY, APRIL 9, 2013, AT THE HOUR OF 6:30 P.M.

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SECRETARY-TREASURER

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PRESIDENT